

**Date:** 2011-05-11  
**Time:** 19:00 - 21:30  
**Attending:** Cynthia, Erik, Jenn M, Jenn P, Julian, Stacy, Andrew

## Scheduled Business

### Item #1

<i>Presenter</i>	<i>Priority</i>	<i>Item</i>	<i>Time</i>
Erik	M	Treasurer	11 min
<b>Discussion:</b>	Shannon has noted her business recently, some concern for overloading her. Erik is willing to return to the role if appropriate.		
<b>Action:</b>	Erik to discuss with Shannon whether trading off with her is appropriate		

### Item #2

<i>Presenter</i>	<i>Priority</i>	<i>Item</i>	<i>Time</i>
Cynthia	M	Picnic	19 min
<b>Discussion:</b>	Organizing for the annual picnic. Potluck: * Highlight the BBQ operating hours * Ask people to: bring their own plates/utensils / clean up after themselves * Use the post to help guide the group away from too many 'snack' items like chips Activities: * Discuss "games" with Ian * Sports to organize (Fletcher, Andrew, etc) * Walk around the island?		
<b>Action:</b>	Andrew to post event		
<b>Action:</b>	Jenn P to bring the Picnic gear along with Erik		

### Item #3

<i>Presenter</i>	<i>Priority</i>	<i>Item</i>	<i>Time</i>
Stacy	M	Volunteers Bio's & Expertise	42 min
<b>Discussion:</b>	The way our volunteers talk about their qualifications and expertise is important. We want to avoid mentions of certifications and expertise within an event itself. A volunteer's Bio may include reference of a certification if they've been earned. (A scanned copy should be provided to Stacy.)		
<b>Action:</b>	Stacy to manage the verification system and the bio updates.		

### Item #4

<i>Presenter</i>	<i>Priority</i>	<i>Item</i>	<i>Time</i>
Cynthia	M	Sponsorship during a Volunteer's probation	43 min

<b>Discussion:</b>	No sponsorship during a probationary period itself. Outside of the probationary period, sponsorships to continue as normal.
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**Item #5**

<i>Presenter</i>	<i>Priority</i>	<i>Item</i>	<i>Time</i>
Cynthia	M	Executive Form	3 min
<b>Discussion:</b>	Agreement to follow-up on remaining topics on the Executive Form (e.g. Mission Statement, No Shows)		
<b>Action:</b>	<b>Everyone</b>		

**Item #6**

<i>Presenter</i>	<i>Priority</i>	<i>Item</i>	<i>Time</i>
Jenn M	M	Bruce Trail & "Giving Back"	11 min
<b>Discussion:</b>	Executive recognizes the importance of the Bruce Trail to the organization and is committed to helping give back. On the look out for: Trail Building opportunities, Keen "Boots" fundraising, consider purchasing guides to give away, encourage people to download the \$3 map		